

**JERICHO SAILING CENTRE ASSOCIATION  
BOARD MEETING MINUTES  
TUESDAY, December 12, 2006  
1900H**

**Present:** Brian Key, Chair; Jim Quinn, Alan Johnson, Ashley Ford, Ray Douthwaite, Dan Wallace, Chris Stairs, Michael Souster, Ian Upright, Norm Eldridge, Mike Cotter, General Manager  
**Guest:** Andy Hunt

**1. DIRECTOR REGRETS**

Richard Spencer, Gail Owen, Mina Fung, Deirdre Webster

**2. APPROVAL OF MINUTES**

November 14, 2006 Board Minutes Approved

**3. PRESIDENT'S REPORT –Brian Key**

The Executive Committee met regarding the damage to ramp two and decided to delay the repair until the work could be done in daylight. The next favourable tide won't occur until February.

**4. TREASURER'S REPORT – Mike Cotter for Mina Fung**

The monthly budget report for November was presented.

**5. PLANNING COMMITTEE REPORT –Dan Wallace**

Dan reviewed the Planning Committee discussions contained in the December 5 Planning Minutes which include the following motion:

**Motion:**

“To develop a lower specification conceptual plan for southside re Fridgeration enclosure for the next Planning Committee Meeting.”

There are two more meetings of the Planning Committee scheduled to refine the conceptual plan with a goal to bring it to the February Board meeting for approval. The meetings are scheduled for January 9 and January 30 at 1900H.

**6. PROGRAMMES COMMITTEE REPORT – Andy Hunt**

Brian Key explained that the standard practice for JSCA requires that Committee Chairs be Board Members but that the Programmes Committee has requested the board waive this requirement so that Andy Hunt can continue as Chair.

**Motion:**

“To appoint Andy Hunt as Programmes Committee Chair for 2006/2007.”

Carried

Chris Stairs reported on the November 21 Committee meeting which focused on marketing and promoting the JSCA and all of our programs, facilities and services. The need to have a dedicated sub-committee focusing on these areas was considered and the following motion passed:

**Motion:**

“To strike a Marketing Sub-committee to report to the Programmes Committee.”

Carried

Brian Key reported on an invitation to community centres from the Vancouver Park Board to attend a meeting on January 4 to discuss potential opportunities in relation to the 2010 winter Olympics. Brian, Chris Stairs and Alan Johnson expressed interest in attending on JSCA’s behalf.

Andy reported on the Annual JSCA Fleet Planning Meeting held on November 28 and directed members attention to the schedule which is posted on the JSCA website. Andy reported that he is attempting to secure the 2007 Canadian Laser Masters Championships which is tentatively scheduled for the Labour Day Weekend. Andy reported that the Committee is looking for an Editor for the Centreboard.

Chris Stairs encouraged Committees to develop wishlists beyond their current budgets to give the Marketing Sub-committee ideas for target sponsors.

**7. SAFETY COMMITTEE REPORT –Ray Douthwaite**

Ray reported on the annual Albatross pullout and thanked all of the volunteers who helped out. The snowstorm on December 3 postponed the boat deficiency meeting prior to annual refit. The next meeting of the Safety Committee will be on Tuesday, January 16 at 1900H.

**8. OPERATIONS COMMITTEE REPORT –Norm Eldridge**

Norm outlined the items discussed at the November 20 meeting including discussion of the Storage Policy, flooding in the outrigger area, memorializing passed members and ramp repairs.

The board discussed variations of the late payment penalty which is intended to induce late payers to pay on time thereby reducing staff resources spent on chasing them around and allowing for better organization of storage. There was concern expressed that a penalty system might be unduly harsh on clubs which may be struggling to make ends meet. On the other hand there is a desire to keep policies fair and equitable for clubs and individual members alike. As the billing is about to be generated the board decided to implement a new late payment penalty for members now and meet with affiliated clubs in February to discuss how late payment penalties could be applied to clubs and possible options.

The board considered a flat rate versus a percentage and concluded that a stated flat rate would have more impact and be a more effective deterrent to members who pay late.

**Motion:**

“That the late payment penalty be \$30 after April 1, \$60 after April 30 and \$90 after May 31.”

Carried

**Motion:**

“That the late payment penalty apply to members who have a vessel or locker stored at the Jericho Sailing Centre.”

Carried

**9. GENERAL MANAGER'S REPORT - Mike Cotter**

Mike gave a general overview of how staff resources were utilized in the past month and how they would be directed in the next month including 2007 billing preparation, rack re-numbering and the annual Winter Maintenance Schedule. Canadian Outback Adventures have organized three Christmas Parties, December 14, 15 & 16 which they will use to develop promotional pictures for next year's events.

**10. OTHER BUSINESS**

A.)MacSailing Agreement Extension Request

Discussion of sailing school agreement renewal will commence in 2007 as requested by MacSailing.

B.)Disabled Sailing Association Lease Renewal

**Motion:**

“To approve the Disabled Sailing Association office lease agreement.”

Carried

C.)Upcoming JSCA Committee Meetings

Planning Committee January 9 & 30 @1900H

Programs Committee January 29 @1900H

Safety Committee January 16 @1900H

**11. ADJOURNMENT**

*Next Meeting JSCA Board Meeting Tuesday, January 23 @ 1900H*