

JSCA Combined Operations and Planning Committee
DRAFT Meeting Minutes
July 28, 2008

Present: Mark Scott, Operations Chair; Dan Wallace, Planning Chair; Brian Key, Richard Spencer, Mike Cotter, General Manager.
Guest: Kirk Duncan, Disabled Sailing Association
Regrets: Duane Geddes, Chris Stairs, Philip McIlvenna, Gail Owen.

1. Approval of Operations Committee Minutes

Minutes of July 21, 2008 approved.

2 Safety/Observation Deck

Mark is researching options for shade and shelter on the roof top Safety/Observation deck. He has discovered a new fabric which is 90-95% “transparent” to wind and 80% resistant to the sun. The fabric could be used in a variety of ways from umbrellas to awnings. Considerations include structural limitations of the rooftop deck, permits, materials and fastenings. More research will be done and concepts brought to a future meeting.

3. Men’s Shower Room Wetsuit Drying Rack

Mark has designed a PVC drying rack which is estimated to cost less than \$700. Mark will bring drawings to the next meeting. The committee will consider installing the rack after September 30, 2008.

4. Long Term Capital Projects

Mike will get an estimate on cost for preventative maintenance to the ramps in addition to anticipated annual work for 2009. We will also evaluate our compound drainage system and estimate costs for filling large areas prone to pooling with asphalt as well as repairing drainage pipes and adding additional drainage facilities where required. Any future compound expansion plans should include a storm drain plan.

5. Capital Project Fundraising Campaign

Further discussion of developing a Capital Project Fundraising Campaign with the first item being a dock facility to improve ocean access for people with disabilities. The Fundraising Campaign will further investigate the creation of a charitable foundation using all available resources. The charitable arm of DSA will develop a specific dock fund as soon as possible to allow the campaign to capitalize on the 2008 tax year.

The Committee’s priorities are:

- a.) Creation of a Charitable Foundation for Fundraising
Procurement of appropriate legal and accounting expertise to allow for set-up, planning, implementation and on-going management.
- b.) Development of an Engineering/Design/Feasibility Plan
This will require professional resources and working together with the Vancouver Board of Parks and Recreation.
- c.) Developing a Vision Concept

Using a creative group of members and other volunteer to develop conceptual drawings to prepare groundwork for professional development and marketing.

d.) Marketing

To be used for fundraising, public relations and Park Board approval. Build off of the DSA's "The sea is the equalizer" Campaign.

In addition to improving access for people with disabilities the dock facility could be used to facilitate National Team Training for all the sports accommodated by the Jericho Sailing Centre-dinghy sailing, windsurfing, paddling and rowing. There may be sources of funding associated with this objective.

There are other opportunities to be considered for fundraising in addition to charitable donations including BC Gaming Commission Major Capital Project Grants and fund matching from the Vancouver Board of Parks and Recreation Capital Budget.

6. Approval of Planning Committee Minutes

Minutes of July 28, 2008 approved.

7. Next Meetings

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| Planning Committee | September 15, 2008 @1900H |
| Operations Committee | September 22, 2008 @1900H |