

**Jericho Sailing Centre Association**

**DRAFT Board Meeting Minutes**

**December 13, 2011**

**Present:** Chris Stairs, Chair, Karen Ann Mott, Russ Brown, Sean Gibson, Mark Daigle, Ian Upright, Tony Martin, Andy Hunt, Kevin Wilder, Dan Wallace, Lillian Zarembo, Mark Scott, Mike Cotter, General Manager.

**1. Approval of Agenda**

**2. Director Regrets:** Chad Larson, Jeri Griffiths

**3. Approval of Minutes**

Minutes of the November 8, 2011 meeting were approved.

**4. President's Report – Chris Stairs**

Board vacancy – Ray Douthwaite has resigned due to health. Former JSCA board member Brian Hunt is interested in filling the vacant position.

**Motion:**

“To appoint Brian Hunt to fill the vacant board position.”

Carried

**5. Treasurer's Report – Karen Ann Mott**

Karen reviewed the monthly budget statements for October and November, 2011.

**6. Planning Committee Report – Dan Wallace**

Dan discussed the Jericho Beach Restoration Phase 2 public meeting held on December 7. If public feedback is positive the concept plan will go to the elected Park Board for approval on January 30, 2012.

During the course of the public meeting it was apparent that the JSCA still has a challenge with our image/branding – we promote ourselves as a Community Centre not a club but many people still want to view us as a “yacht club”.

There will be a combined Planning/Operations Committee meeting January 31 at 1900H.

**7. Programs Committee – Andy Hunt**

Andy previewed the 2012 event schedule as we know it so far. Typically new events will be added as we approach spring and some events may be re-scheduled or cancelled. Regatta sponsor banners on the fence are OK during, and for a short period prior to, events. One member would like to see more volunteers on Jericho Race Committees. There may be City of Vancouver funding available for the 2012 Laser Masters and other events.

**8. Safety Committee – Mark Daigle**

The Safety Committee has held 2 meetings in the past month to discuss the annual Albatross refit. Upon inspection serious rot damage has been discovered which will require approx. \$10,000 to repair. The boat is a 34 year old balsa core hulled craft and despite annual refits will not last indefinitely. The committee investigated two options: repair or replace. The catamaran design of Albatross makes it a high performance craft while at anchor facilitating on water competitive programs. A comparable replacement craft could cost as much as \$100,000 to replace. A professional survey has concluded that the boat is in good condition other than the areas of rot. The committee can fund repairs out of the current budget by delaying the rescue motor purchase scheduled for 2012.

**Motion:**

“To postpone Jericho Rescue engine purchase to fund Albatross repairs”

Carried

The Jericho Marks boat must be replaced within the next couple of years.

**9. Operations Committee – Mark Scott**

Mark previewed committee priorities for 2012: east end roof repairs; new SUP, and replacement laser, storage racks; ramp repairs; compound electrical upgrade; capital asset replacement plan.

The next meeting will be a combined Operations/Planning meeting on January 31 to ensure the annual action plan supports JSCA’s long term planning.

**10. General Manager’s Report – Mike Cotter**

Mike previewed the JSCA’s User Agreement renewal with the Vancouver Board of Parks and Recreation. Mike discussed the tunnel which runs the length of the compound and could reduce the trenching required to upgrade compound electrical service. Mark Daigle suggested a professional firm (Martek) which is involved in safe exploration of the type required.

JSCA’s Food and Beverage contract expires on January 22, 2013. If the JSCA wishes to put the agreement out to tender we need to inform the current contractor by April 21, 2012.

The windsurfing school agreement expires January 31/13. If the JSCA wishes to put the agreement out to tender we need to inform the current contractor by April 30, 2012.

The kayaking school agreement expires October 31/13. If the JSCA wishes to put the agreement out to tender we need to inform the current contractor by December 30, 2012.

The dinghy sailing school agreement expires January 31, 2014. If the JSCA wishes to put the agreement out to tender we need to inform the current contractor by April 30, 2013.

Mike will be away from the office on annual holiday until January 16.

**11. Other Business**

A. Discussion of the need to include aesthetic improvements as part of the immediate future capital plan.

B. BOD meeting schedule-the board approved the monthly meeting schedule as follows: Tuesday, Jan. 24; Tuesday, Feb. 21; Tuesday, March 13; Tuesday, April 10; Monday, May 14; Monday, June 11; Monday, July 9; Monday, Aug. 13; Monday, Sept. 10; Tuesday, Oct. 9; Tuesday, Nov. 13.

C. Fundraising Committee

Chris stated that he would like to see the fundraising committee reconvene in the new year. The meeting will be scheduled for after the combined Planning/Operations/Safety committee meeting in January.

**12. Adjournment**