

**JSCA Operations Committee
DRAFT Meeting Minutes
January 29, 2007**

Present: Norm Eldridge, Chair; Brian Key, Chris Stairs, Benj Rummen, Storage Manager; Mike Cotter, General Manager.

1. Approval of Agenda

The meeting Agenda was approved.

2. Approval of Previous Minutes

November 20, 2006 Approved

3. Storage Report

A craft storage report was presented. The compound is completely full with storage paid until March 31. There have been half a dozen renewal cancellations in response to our annual invoicing and we expect many more between now and March 31. Members who vacate without notifying us present a challenge in serving member storage needs. We anticipate demand for storage will exceed supply and we will be continuing to pursue members who appear not to be using their craft. We will remind clubs that the onus is on them to provide us with an up to date inventory of their fleets as they purchase new craft and sell old craft. It is also helpful if they are able to inform us of anticipated changes.

The committee discussed the construction of new Laser racks similar to the ones built last summer on the south side of the building which can accommodate boats on dollies in the lowest slot and kayaks on the top.

4. 2006/2007 Annual Action Plan Opportunities

The Committee reviewed an Operations wish list in light of the 2007 Budget and discussed opportunities to improve services and facilities. There is a shortage of tall lockers and we will continue to retrofit surplus small lockers into tall for outside storage located south of the hanger. Launch dollies continue to be the greatest source of member displeasure-our greatest opportunity for improvement. Commercially available dollies would not withstand the daily wear and tear endured by our dollies nor would they be adaptable to the wide variety of craft we need to accommodate-theft would also be a problem. Some of the heavy duty aluminium frames we have are over twenty years old and will last many more years as we refit them annually, welding worn sections. Failure points include flat tires, wheels, axles, cotter pins and padding. Our maintenance staff are continually repairing them as we roll through the season. The majority of pneumatic tires have been replaced with solid rubber but members complain that these do not perform as well over sand and they don't float which some prefer when loading their boat onto a dolly. The plastic wheels and aluminium axles are worn out by the constant sanding they endure while in use. Padding has to adapt to a wide variety of hull shapes and inevitably wears out or comes off. There was discussion of potential remedies or improved designs but no conclusive ideas-the committee encourages member suggestions. For now we will focus on better educating our members. When a dolly is broken and returned to the fence the frustration can be experienced by many members before it is eventually reported to, or discovered by, staff. Members who encounter broken dollies are requested

to report them to staff immediately or take them to the area immediately west of the recycling compound.

The committee discussed ways to improve washing stations for boats including a car wash style mast for keeping hoses off the ground. More research required. The Committee discussed the new sewer line which will be installed within the next month or so from the south side of the building west to the property line, along the property line and hooked up to the new city service. This work was required as a result of the Phase V building renovation and will be paid for out of the JSCA contingency fund. While the backhoe is onsite for trenching we will level the ground in the SW corner in preparation for new Optimist racks provided by the new Wayland Sports Club for their boats.

The committee discussed the need for increased electrical services to the kayak and windsurfing concessions. The most recent estimate including a new run of electrical cable and an electrician to hook up each end was approximately \$12K. This assumes a lot of labour done by volunteers to make use of underground tunnels and jack hammering or cutting channels through concrete areas. The JSCA will look into sharing costs with the school contractors.

Discussion of second floor flooring replacement. We need an institutional quality, heavy duty safety floor to replace the current 15 year old vinyl tile floor. The current floor allows moisture to permeate into the wooden substrate and the new floor application would have to provide a water proof membrane.

Discussion of seeking sponsorships to help off set costs of potential Sailing Centre projects including, but not limited to, storage systems, outdoor furniture, commercial gas BBQ for the picnic area, flooring, electrical, and entranceway beautification.

5. **Other Business**

Launch Ramp Inspection

The Committee did a detailed inspection of each ramp in preparation for ramp repairs scheduled for February 22. The damage to ramp # 2 must be addressed at that time. Repairs are required to each of the other ramps with ramp #3 being the next priority. Due to the extensive nature of the repair on ramp # 2 it is unlikely that all the work can be completed in one tide cycle therefore we will prioritize the work with the contractor and bring them back at a later date to complete repairs. The committee discussed filling depressions in compound asphalt while the pavers are onsite.

6. **Adjournment**