

**Operations Committee
Meeting Minutes
July 21, 2008**

Present: Mark Scott, Chair; Brian Key; Richard Spencer; Ian Upright; Mike Cotter, General Manager.

Regrets: Philip McIlvenna

- 1. Approval of Minutes**
Minutes of the June 2, 2008 meeting were approved.
- 2. Jericho Sailing Centre Energy Study**
Installation of refitted lighting fixtures will commence within the next month.
- 3. Jericho Sailing Centre Compound**
Mark thanked JSCA staff for the yard organization-hosing stations and aisle ways have been cleared since the bailiff auction and the recent compound clean-up. Blackberries have been removed from common areas by volunteer work parties. Tires removed from the storage area are scheduled to be picked up this week.
- 4. Unsailed Craft**
We are in the process of identifying craft which appear unsailed this year and notifying the owners that active use is a requirement for craft stored at the Jericho Sailing Centre. There are approximately 60 boats on the ground storage waiting list and the JSCA will gladly refund the unused portion of storage fees to inactive members who remove their craft.
- 5. Roof Top Deck**
The rooftop deck is in need of shade. For the time being we will look for a way to securely install umbrellas. Mark will research cost options for installing a permanent awning(s) to be included in the 2009 budget.
- 6. Men's Shower Room Wetsuit Drying Rack**
The committee discussed possible solutions for the problem encountered when shower users hang wetsuits over the pony wall to dry and they create puddles on the changing benches. Ideas included: filling in the opening with a steel mesh which would allow users to keep an eye on their belongings; extending the current drying bars; moving benches away from the wall; and a freestanding PVC drying rack. Mark will design and cost a PVC rack.
- 7. Long Term Maintenance Planning**
Items on the long term maintenance planning schedule include: hanger and main door replacement, cooler relocation, locker relocations, boiler replacement; solar heating; ramp upgrading and potentially a second floor

over the hanger. The key to carrying out long term maintenance planning lies in identifying and tapping into sources of funding.

8. Fire Lane Clarification

There is still yellow paint line marking to be done in the fire lane and intersections between the ramps and the ocean pathway.

9. Adjournment

Next Meeting August 18 @ 1900H