

## **JSCA Safety Committee**

### **DRAFT Meeting Minutes**

**November 26, 2018**

**Present:** Benoit Sonrel, Chair; Lou Parsons, Mike Stonefield, Maxime Laurent, Douw Steyn, Brian Evans, Mike Cotter, General Manager.

#### **1. Nomination of 2018/19 Safety Committee Chair**

Benoit Sonrel was acclaimed as the 2018/19 Safety Committee Chair.

#### **2. Approval of Previous Meeting Minutes**

Minutes of June 27, 2018 approved

#### **3. Jericho Craft Refit**

Jericho Rescue Titan-new engine to be installed in February. GPS repaired.

Jericho Rescue Hurricane- will be replaced if BC Gaming Application approved.

Jericho Marks-suggestion for a seat. Concern that working deck space would be lost. Cleats will be installed under gunnel to facilitate fender use.

Albatross-new engines hung. New control and steering cables will be professionally installed.

#### **4. Jericho Rescue Team**

Team Member Level Review-Crew list needs to be updated for certifications.

2019 Training Course Dates-Tentatively scheduled for April 27 & 28.

2018 Annual Rescue Report – Will develop an ongoing summary with more useful data layout to enable identification of trends. Can be typed by clerical staff in busy season.

#### **5. Other Business**

Jericho Rescue Team Survey-Committee will develop a survey of rescue team members to get feedback and identify potential opportunities for improvement. Could include a self assessment to determine if members are confident in performing required duties.

SportGo Lite – Members requested more details on listed events. Start/end times, partial shifts, what duties they are expected to carry out.

Communications-Email will be sent to team members whenever there is a procedural change.

Personal Logbooks – We'll encourage all members including Level IV's to maintain personal log.

Skipper records – All skipper's should ensure they are noted in the daily craft log.

AED Training Unit – will look into acquiring one. We encourage members to re-familiarize themselves with the actual units from time to time.

Ongoing Training-will add canoe and windsurfing rescue refreshers to ongoing training.

Training Video-we have the cameras; need to record boat launch/retrievals; rescue course, etc.

#### **6. Adjournment**