

**JERICHO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2019**

PRESENT: Chris Stairs, Chair; Tony Martin, Mike Stonefield, Andrew Silversides, Ingrid Gutzmann, Nigel Ball, Gordon Newell, Lou Parsons, Steve Irwin, Douw Steyn, Jen Weterings, Mike Cotter, General Manager; Dominique Labrosse, Safety and Events Manager. Guest: David McClatchie.

1. APPROVAL OF AGENDA

Change in Agenda: move item #6 Planning Committee Report to item #4

2. DIRECTOR REGRETS

Benoit Sonrel, Brian Hunt, Maxime Laurent, Claire Nicol.

3. APPROVAL OF MINUTES

August 12, 2019 Board Minutes Approved

4. PLANNING COMMITTEE REPORT-Chris Stairs

Dominique Labrosse presented the new website template and invited feedback from board members. Dominique thanked members for their valuable feedback. We will share with our web development team. The new website will launch next month.

Chris reported that our planning document “Setting Course for 2035” was delivered to Park Board staff in a meeting with Mike Cotter last week. There was a positive discussion and the document was well received. It will be shared with Park Board Planners at the staff level and may come back to us with comments for further review before going to the elected Park Board.

5. PRESIDENT’S REPORT – Chris Stairs

Discussion of Ecomarine Kayaking School at Jericho. Discussion of regular review of JSCA Business Partners annual financial statements.

6. TREASURER'S REPORT –Mike Stonefield

Discussion of the success of online membership renewals, the additional expense of credit card payments and if there is a need to continue offering early payment discounts.

MOTION:

“To approve the budget report for August, 2019.”

CARRIED

7. PROGRAMMES COMMITTEE REPORT –Ingrid Gutzmann

Ingrid reported on successful Rum Runner and Tasar BC’s Regattas and looked forward to next weekend’s Free Fall – End of Summer Regatta which could become an annual event. Chris Stairs mentioned the MacSailing Racing Team’s success at the RVYC’s Commodore’s Cup Regatta.

8. SAFETY COMMITTEE REPORT –Mike Cotter for Benoit Sonrel

Mike reported that the Safety Committee will develop our annual review of Jericho Rescue Team rescues/boat hours and volunteer levels.

9. OPERATIONS COMMITTEE REPORT –Steve Irwin

Steve reported on the installation of a new locked gate to gain roof access from the rooftop deck. This was one of the recommendations of the building inspection report. Other recommendations have been carried out during regular staff maintenance.

Steve reported that he has been selected to serve on the Jericho Lands Community Advisory Group representing the JSCA.

10. GENERAL MANAGER'S REPORT - Mike Cotter

Mike reported on depleted staffing levels in September and scaling back office hours to match earlier sunsets. The Jericho Sailing Centre had an excellent summer crew this year and they've all indicated they would like to return in 2020. Honourable mention to Colin Stonefield who did an excellent job as our Acting Administrative Assistant during Maya Tatuch's maternity leave. Maya returns to her position in October.

11. OTHER BUSINESS

28th Burnaby Sea Scout Group

The board reviewed an application and accompanying business plan from the 28th Burnaby Sea Scout Group who would like to become a JSCA Affiliated Club and commence operations at the Jericho Sailing Centre in April 2020.

MOTION:

“To approve the 28th Burnaby Sea Scout Group as an Affiliated JSCA Club commencing in April 2020.”

CARRIED

UBC Old Boys RFC

The board reviewed the annual UBC Old Boys Rugby agreement. Last year the Old Boys won the BC Championships.

MOTION:

“To approve the renewal of the UBC Old Boys Rugby agreement.”

CARRIED

12. ADJOURNMENT

Next Meeting TUESDAY, October 8, 2019 @ 1900H