

Jericho Sailing Centre Association
Board of Directors Meeting Draft Minutes
May 11, 2020

PRESENT (via MS Teams): Chris Stairs, Chair; Mike Stonefield, Treasurer; Brian Hunt, Benoit Sonrel, Steve Irwin, Ingrid Gutzmann, Nigel Ball, Mauricio Valdivieso, David McLatchie, Peter Curtain, Douw Steyn, Bob Stewart, Jen Weterings, Mike Cotter, General Manager.

1. Approval of Agenda

2. Director Regrets

Tony Martin, Gordon Newell.

3. Approval of Previous Minutes

Deferred to June meeting.

4. President's Report – Chris Stairs

Chris reviewed the previous month which saw the Jericho Sailing Centre closed due to the Covid-19 global pandemic and previewed the planned re-opening May 16.

5. Treasurer's Report – Mike Stonefield

Mike reviewed budget including an additional \$30K for Covid-19 Emergency Operations Expenditures. April revenues were too high to qualify JSCA for CEWS.

MOTION:

“To approve the budget report for April, 2020.” CARRIED

6. Safety Report—Benoit Sonrel

Benoit reported on the Jericho Sailing Centre Covid-19 Safety Protocols developed by the Safety Committee and staff. The Protocols are designed to allow the Jericho Sailing Centre to minimize risk while facilitating ocean recreation in a Covid-19 pandemic environment. The Safety Protocols require all users to: register upon entry for potential contact tracing (members swipe card/non-members sign in); wear a facemask at all times within the Jericho Sailing Centre compound; stay physically distanced at all times; wash hands frequently; and, be kind to each other. The re-opening of the Jericho Sailing Centre will take place in 3 stages: Stage 1 May 16- JSCA members only. Schools, clubs and Galley prepare for May 25 re-opening. Stage 2 May 25 Schools, Galley and washrooms open to the public. Stage 3 Operation levels increase. This is a fluid plan and may be amended as we go through the season.

MOTION:

“To approve in principle, the Jericho Sailing Centre Covid-19 Safety Plan.”

CARRIED

7. **General Manager's Report** – Mike Cotter

Mike reviewed changes being made in preparation for the Stage 1 re-opening of the Jericho Sailing Centre: washrooms and Jiffy Johns being rented; handwashing stations, individual change rooms and outdoor showers being built and strategically placed around the compound. A controlled entrance gate for members and Galley patrons; member card swipe systems and guest name and phone numbers recorded. No entry at other gates other than school patrons. School patrons to go around compound to the appropriate school zone; each school zone has at least 1 Jiffy John, handwashing station, change cubicle and shower station. All hallways and stairways one way. Signage throughout the Centre and on every gate. Increased cleaning and disinfecting of washrooms facilities and high touch areas. Additional cleaning staff. This year's operation will be more difficult than ever before and Mike is thankful we have a well-seasoned crew. We will strive to succeed through this current adversity.

8. **Adjournment**

Next Meeting June 8, 2020