

**JERICO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
MONDAY, AUGUST 10, 2026, 1900H**

PRESENT: Chair-Chris Stairs, Caitlin LePage, Tony Martin, Parisa Jourabchi, Gordon Newell, Kevin French, Steve Irwin, Nigel Ball, Sinéad Sprigg, Malcolm Kendall, Tom Duggan, Dominique Labrosse (General Manager)

Acknowledgement

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish, and Tsleil-Waututh First Nations.

1. APPROVAL OF AGENDA – CARRIED

2. DIRECTOR REGRETS: Douw Steyn, Lynne Beszant, Benoît Sonrel, Brian Hunt

3. APPROVAL OF PREVIOUS MINUTES

MOTION:

“To approve June 8, 2026, Board Minutes as presented.” – **CARRIED**

4. PRESIDENT’S REPORT – Chris Stairs

Update about initial discussions surrounding a possible compound extension to the east in partnership with First Nations. More in-depth work to commence in the fall committee cycle. A Park Board employee might be available to us to champion the process.

MOTION

“To schedule the 2026 Annual General Meeting for Tuesday, October 20 at 1900H” – **CARRIED**

MOTION

“To set the nomination deadline for the AGM for October 6 at 1700H” –

CARRIED

MOTION

“To appoint Richard Spencer as the Nominations/Election Committee Chair and authorize him to select two committee members.” – **CARRIED**

MOTION

“To officially change the registered name of the Jericho Sailing Center Association to the Jericho Sailing Centre Association with the BC Registrar of Companies.” – **CARRIED**

5. OPERATIONS REPORT – Steve Irwin

- Universal washroom project waiting on a few details: signage, floor welding, a few small backordered fixtures, and final inspection from the city... so essentially complete.
- Changed all of the yard hose station valves to conform with stage 3 water restrictions and back again.
- Installed bird netting above the rescue boats.
- Installed anti pigeon curtains in the hangar.
- Repaired broken photocells on exterior building lights.
- Repaired the Windsure sail shed roof.
- Trimmed the trees & bushes around the entrance area.
- Repaired high building windows using the scissor lift.
- Resecured building drainpipe downspouts.
- Replaced the track rollers on Gate 4.
- Replaced the building flagpole.
- Replaced the front gate electric strike.
- Replaced the electric strike and latch on the women's shower room door.
- Installed higher sand barrier boards along the north fence.
- Built more kayak slings.
- Removed the cable bundle hanging from the NE corner of the building.
- Replaced multiple hose station posts and plumbing.
- Replaced the axles and wheels on 16 launch dollies.
- Winch capstans on ramps 2 and 3 renewed.
- Rigging area re-surfacing project paused due to an about-face from a supplier. A low-cost alternative surface is being investigated.

6. TREASURER'S REPORT –Kevin French

MOTION:

"To approve the budget reports for June and July." – **Carried**

Revenue is \$12K ahead of projections (despite some rainy July weekends affecting partner revenue) and expenses are substantially lower than budgeted to date. Healthy cash position.

7. PLANNING REPORT – Chris Stairs

Outlined in President's report.

8. T100 COMMITTEE REPORT – Nigel Ball

T100 takes place this coming weekend.

IT / Connectivity

- Andrei has been working with Telus and the T100 IT contractor to establish primary and backup data lines for the event.

Access & Parking

- Closure of NW Marine Drive to Discovery has been minimized through coordination with T100 organizers.
- Access to Discovery and the parking lot is expected:
 - **Saturday:** after 1000H
 - **Sunday:** after 1200H
- T100 has purchased the **Jericho East parking lot** for JSCA users requiring morning access, including schools.

- A **complimentary golf cart shuttle** will run between the parking lot and the Centre.

T100 Operations at JSCA

- T100 moves into the south meeting rooms on **Tuesday**.
- Surf & Turf operations centre set-up begins **Thursday**.
- Swim safety team's first meeting is **Wednesday**.
- **Friday**: swim course set-up, familiarization, and evacuation rehearsal.
- **Saturday & Sunday**: T100 races.

Joint Marketing

- Engagement between T100 and JSCA schools has been mixed, but participation is improved compared with last year.

Post-Event

- A debrief will be scheduled, including a review of impacts on JSCA partners.

9. PROGRAMMES REPORT – Parisa Jourabchi

- Tuesday Nite racing has had a good reception this year: Days with up to 90 members on the water.
- Sunday racing running with regular participation.
- Wavechaser averaging about 35 paddlers a week.
- Hosted Jericho Classic, Andy Hunt Regatta, Women's Regatta, WPGA cardboard regatta.
- Hosted series of Rookie Racing and Safety seminars.
- Active participation of Rescue volunteers. Average 6 volunteers per event. This year's trainees have been engaged a lot.

10. SAFETY COMMITTEE REPORT – Tom Duggan

- New Horn on Hurricane.
- New smartplug on Titan.
- Titan and Marks Pleasure craft licences renewed.
- New batteries on Titan
- Troubleshoot intermittent gauges on Titan and communication issues between motor and battery on ElMo.
- Assisted VFPA with Fireworks night. All Jericho Rescue boats fully staffed.
- Removed Titan's trailer winch after incidents related to its handle. New method in place.
- Realized series of high wind rescues.
- Organized and attended Airway Management and Oxygen Administration courses.
- New oxygen regulator.
- VHF course conducted

11. GENERAL MANAGER'S REPORT – Dominique Labrosse

- New group "Indigenous Physical Activity Cultural Circle is now paddling out of JSCA. Looking to work this group into a full fledged club.
- Decalling substantially complete
- Bailiff auction conducted
- New merch items (neck gaiters and full sleeve UV shirts)
- Try sailing event from UBC Sailing Club this past weekend

- Canoe project slowing down due to funding progress from Pacific Health Foundation. Project completion likely next summer.
- Will start to lose summer staff starting Monday
- Patio umbrellas finally installed rated to 40kt winds.
- Continuing my commitment to experience the centre as a user: paddled the OC-6 with Jericho Paddling Club and participated in Tuesday Night racing.

12. OTHER BUSINESS

- Looking for Port Day volunteers to represent JSCA August 29.

13. ADJOURNMENT 2032H

Next Meeting TUESDAY, SEPTEMBER 8, 2026 @ 1900H – in person

ADDENDUM

Due to administrative challenges the AGM has to be pushed by a week. The following motions were approved by email after the scheduled August meeting

MOTION

"To schedule the 2026 Annual General Meeting for Tuesday, October 27 at 1900H" –

CARRIED

MOTION

"To set the nomination deadline for the AGM for October 13 at 1700H" – **CARRIED**