

**JERICO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
TUESDAY, MARCH 10, 2026, 1900H**

PRESENT: Chair-Chris Stairs, Caitlin LePage, Tom Duggan, Steve Irwin, Parisa Jourabchi, Lynne Beszant, Benoit Sonrel, Malcolm Kendall, Nigel Ball, Tony Martin, Sinéad Sprigg, Gordon Newell, Kevin French, Douw Steyn Dominique Labrosse (General Manager)

Acknowledgement

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish, and Tsleil-Waututh First Nations.

1. APPROVAL OF AGENDA

2. DIRECTOR REGRETS: Brian Hunt

3. APPROVAL OF PREVIOUS MINUTES

MOTION:

"To approve February 10, 2026, Board Minutes as presented." – **CARRIED**

- Board discussed level of detail in minutes

4. PRESIDENT'S REPORT – Chris Stairs

Deferred to committee reports

5. OPERATIONS REPORT – Steve Irwin

Universal washroom construction contract awarded to GeoLiving Construction

- Fixed price contract signed last week
- Work starting soon, targeting completion before sailing season

Facility updates completed:

- Annual electrical permit renewed
- Fire systems recertified, broken annunciator panel replaced
- Backflow preventer recertified
- Yard plumbing replaced with PEX pipe after cold snap damage
- UBC laser racks built,
- Ramps 2 & 3 pressure washed

Door openers installation rescheduled (contractor no-show)

2. TREASURER'S REPORT – Kevin French

MOTION:

"To approve the budget report for February." – **Carried**

- QBO email failure to blame for February revenue shortfall
- Workaround employed. Expected that revenues will recover in March

3. T100 COMMITTEE REPORT – Chris Stairs & Nigel Ball

Significant operational adjustments proposed for 2026 (subject to Park Board approval). Should lessen impact on Centre operations.

4. PLANNING REPORT – Chris Stairs

Membership drive brainstorming session held

- Target communities identified: Open water swimmers, cold dippers, foilers, multi-sport clubs
- WhatsApp groups: 800+ members (Vancouver), 2,000+ (Squamish foiling)

Strategies discussed:

- Monthly “Jericho Day” open houses
- Member referral programs with galley gift cards
- Leveraging webcam landing page for outreach
- Partner co-promotion opportunities

License renewal progress: Parks Board requested capital plan and 2045 Course Made Good vision document

5. PROGRAMMES COMMITTEE REPORT – Parisa Jourabchi

- Events calendar updated, Flights of Spring Regatta and Penguin Cup posted
- Women’s regatta planning meeting with Erin Bell completed
- Outdoor show booth successful:
 - \$5K investment for 20x20 booth with WASP, Opti, foil board, kayak
 - Lots of meaningful engagement
 - Several direct signups attributed to show
 - Considering cost-sharing with partners for future shows
- Hugo Pineda and Julian Hannibuss attending Sail Canada race officer training
- Log blessing ceremony March 4 on canoe project

6. SAFETY COMMITTEE REPORT – Tom Duggan

- First aid kits restocked to CSA workplace standards
- Flares and safety equipment checked/replaced
- Albatross auto honker repaired and reinstalled
- Jericho rescue training scheduled April 18-19 (10 attendees registered)
- Sunday training averaging 4-5 volunteers weekly

7. GENERAL MANAGER’S REPORT – Dominique Labrosse

- BC Sailing Leadership Conference key learnings:
- SportBC mechanism enables tax receipt issuance for donations
- GM network established for best practice sharing
- Sauna program expanded:
 - Larger 11-person unit installed
 - Fourth session added Saturdays and Sundays
 - Extension into first two April weekends requested
- Summer staff hiring underway

8. OTHER BUSINESS

No other business noted

9. ADJOURNMENT 2045H

Next Meeting TUESDAY, April 7, 2026 @ 1900H