

**JERICO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
MONDAY, SEPTEMBER 8, 2026, 1900H**

PRESENT: Chair-Chris Stairs, Caitlin LePage, Tony Martin, Parisa Jourabchi, Gordon Newell, Douw Steyn, Kevin French, Steve Irwin, Benoît Sonrel, Sinéad Sprigg, Malcolm Kendall, Tom Duggan, Dominique Labrosse (General Manager)

Acknowledgement

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish, and Tsleil-Waututh First Nations.

1. APPROVAL OF AGENDA – CARRIED

2. DIRECTOR REGRETS:, Lynne Beszant, Brian Hunt, Nigel Ball

3. APPROVAL OF PREVIOUS MINUTES

MOTION:

“To approve Aug 10, 2026, Board Minutes with addendum representing email decisions taken after the meeting.” – **CARRIED**

4. PRESIDENT’S REPORT – Chris Stairs

- No word from Park Board regarding renewal. Park Board now in election mode with no meetings scheduled until after election.
- Winding Down the Season --> But Still a Busy Stretch: Day of the Long Boat, last of our competitive Events
- Preparations - AGM & Volunteer Appreciation Night
- Board Elections, thanks to those who have indicated they intend to re-run. Formal letters due October 13 by 1700H.
- 2027 Budget Preparations
- Year End Package
- All While Down-Sizing Staff

5. OPERATIONS REPORT – Steve Irwin

- New washroom substantially complete. Cheque has been cut minus 10% holdback and GST. Added a few details after feedback from our community of mobility challenged users. Still waiting on heater installation (back order).
- Pressure washing ramps.
- Removing sand from the ramps and compound.
- Fixing launch dollies.
- Fixing kayak slings.
- Installed frosted film on upper washroom and changing room windows.
- Hose repairs.
- Repairing automatic showers.
- Cleaning

6. TREASURER'S REPORT – Kevin French

Revenue is tracking on target. Operating expenses still below plan... this will catch up somewhat in September as everything gets entered before year end. Exceptional factors leading to this year's surplus. Likely an opportunity to invest towards upcoming capital projects as part of GIC renewal process this September.

MOTION:

"To approve the budget report for August incorporating corrections for July" – **Carried**

7. PLANNING REPORT – Chris Stairs

Brenda Racanelli (Park Board employee) willing to meet with Planning committee to discuss Tier 2 process for potential compound expansion in partnership with First Nations group.

8. T100 COMMITTEE REPORT – Dominique Labrosse for Nigel Ball

- Successful event (2000+ participants over Sprint, Olympic and 100km amateur races, 20 pro racers and 44 youth racers)
- Done informal debriefs with most of our partners re logistics: Impact on partners lessened considerably with revised logistics footprint
- Formal business impact yet to be done with schools/Jericho Foods
- T100 committed to working on JSCA partner impact for next year

9. PROGRAMMES REPORT – Parisa Jourabchi

- Supported the following non-JSCA events: T100 (2 days, 2000+ participants!), VOWSA open water swim (1 day), Cascadia rowing beach sprints (2 days), OC6 crew change training (1 day).
- Also helped ASABC with preparation support for Mobility Cup (starts Wednesday this week at Royal Van YC).
- Rum Runner and Tasar BC Championship
- Represented at Port Day by Robert Holley and Paul Dylla. Reports are of a wide range of people with some good engagement.
- We had our last Sunday Racing, Tuesday Nite Racing, and Wavechaser for the season.
- Volunteer participation has declined this month (likely driven by volunteer holiday travel, and some fatigue). Average 4.2 volunteers per event. Special mention to Ryan D., Simon W., Tomo M., that have contributed 5+ shifts each.

10. SAFETY COMMITTEE REPORT – Tom Duggan

- Troubleshoot sudden loss of pressure in Hurricane tubes. Valve gaskets are worn, new ones being sourced from Zodiac
- New trailer jack installed on Titan's trailer after a series of malfunctions of farm jack
- Support for a busy August event schedule (see Programmes cmte report)
- 24 rescues since last BoD meeting (39 souls) not including ten - T100 pullouts

- Lifeguard Assn exploring jet ski rescue craft addition will create more interoperability opportunity with this affiliated group.
-

11. GENERAL MANAGER'S REPORT – Dominique Labrosse

- Summer crew back in school; only one local student retained on limited hours. Loic joining as temporary part-time staff post-Mobility Cup to fill the gap; trained rescue volunteer, 4–5 years with ASA
- Insurance review underway:
Navis (marine broker) coming for a gut-check quote vs. current broker (LeGear Pelling, decades-long)
- Volunteer disability/dismemberment coverage being added; under \$1K, not yet activated
- Letters of engagement received from auditor and insurer
- Canoe project slowing down due to project funding

12. OTHER BUSINESS

- Offseason Sauna partners looking to re-activate Oct 14
- Partner support boat audit underway
- Board nomination letters due October 13 by 1700H

13. ADJOURNMENT 2048H

Next Meeting TUESDAY, OCTOBER 13, 2026 @ 1900H – online

**JERICO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
MONDAY, SEPTEMBER 8, 2026, 1900H**

APPENDIX A – Email motions post meeting

Email motion September 21, 2026

MOTION

“That the JSCA Board approve the proposed amendment to the JSCA Bylaws increasing the General Manager’s signing authority from \$5,000 to \$10,000, and authorize the proposed bylaw amendment to be presented to the JSCA membership for consideration and ratification at the October 27, 2026 Annual General Meeting, subject to the required advance notice being provided to members.” – **CARRIED**

Email motions September 26, 2026

MOTION

“To add \$49,296.28 from the operating account to existing restricted cash reserves of \$950,703.72 to total \$1M and to invest these in non-redeemable GICs for a period of one year with RBC Dominion Securities.” – **CARRIED**

MOTION

“To add \$300,000 from the operating account to the \$200,000 cashable GICs with RBC Royal Bank.” – **CARRIED**