

JSCA Operations Committee

Meeting Minutes

March 5, 2013

Present: Mark Daigle, Chair; Mark Scott, Jeri Griffiths, Chad Larson, Craig Hennessey, Mike Cotter, General Manager.

1) Minutes of December 4, 2012 meeting were approved.

2) Compound Electrical Project

- Underground work complete by end of this week
- Approximately \$1,000 under budget for Phase I completion.
- Trenching and conduit for Phase II done.

3) Washroom Renovation

Committee reviewed various commercial grade options for counter tops – recommendation – stainless with stainless sinks. Committee would also like to install Dyson Blade hand dryers in the washroom.

MOTION:

“To include stainless countertops and sinks and upgraded hand dryers in the washroom renovation for a total budget of \$16,500.”

Carried

4) Exterior Lighting

- Mark and Mike to provide further estimates

5) New Gate

- Budgeted for \$2,000
- to be installed in May

6) New Winch

- new stand being built, new electrical.
- complete mid-April

7) Solar Water Heating

- \$10,000 budget
- based on three rooftop heating panels, circulating pump and plumbing tied into our current hot water reservoir.

8) Sustainable Energy

- Committee reviewed some of the items from the 2008 Energy Study.
- will install Programmable thermostats for meeting rooms
- water circulating pump temp controls about \$500.
- timer control restaurant ventilation – observe
- energy misers for vending machines.

9) 5 year Capital Plan Budget

Committee will consider Capital expenditure planning for the next 5-10 years to assist the association with capital planning.

10) Old Business

Meters on Hot Water and Gas

Hot water meter installed last year; gas meter to be installed this year.

11) Adjournment