

Jericho Sailing Centre Association
DRAF Safety Committee Meeting Minutes

May 09, 2013

Present: Kyle Kotowick, Chair, Andrei Bredin-Assistant General Manager, Josh Grigg, Mike Wang,
Ashley Ford

Regrets: Mike Cotter- General Manager

1. Approval of Agenda

2. Approval of Minutes

Minutes of April 18 meeting approved

3. Albatross Update

- Breaker on windlass is tripping, Andrei and Kyle to troubleshoot the issue and repair if possible.
- Windlass is quite old, if not repairable Andrei to price out a replacement. –
- Andrei to purchase 20 to 50 sister clips depending on cost.
- Grey deck paint is rubbing off, aft midships, 2 quarts of paint to be purchased and aft deck will be repainted.
- Small crack in aft hull from Marks Boat docking to be repaired by Safety Officer.

4. Marks Boat Update

- All systems working properly on Marks Boat.
- Andrei to follow up with Ironwood boats at the end of May regarding new Marks boat delivery schedule.

5. Jericho Rescue Update

- Engine tilt mechanism still slipping, new mechanism has been ordered by North West Yamaha, it's is coming from Japan. ETA TBC.
- New fuel sender unit installed.
- Fuel Gauge still not working, issue has been determined to be a faulty gauge, N.W. Yamaha has ordered a new one, and will call as soon as he has it and we will pick it up and install it.
- Touch screen calibrated by Kyle on the new GPS unit, now working properly.
- Trailer to be repainted by Safety Officer.
- Tubes have been scrubbed.
- New procedure discussed for winch line stowage. Safety Staff now to stow winch line in box at the end of the day.
- Reminder to Safety staff to place GPS and VHF covers on at end of the day.
- Andrei to email pre-launch and recovery check lists to Safety Committee members for review. i.e. remove "boat cover" add "personal log books" and "wipe engine cowling"

6. Equipment

- A count of PFD's and Cruiser suits shows that we need to purchase the following PFD's:
1 Small – 2 Medium – 1 Large

Josh to research “fabric paint” to see if it will work better for stenciling on “Jericho Rescue” than our current method of using sharpies.

- Additional Cruiser Suits need to be purchased as well:

3 Small – 3 Medium – 3 Large

- All PFD’s and Cruiser suits will be costed out prior to purchasing.

- Personal Log book blank pages are in the office in the rescue room. All rescue team members will be informed that they are there ready for them to fill them out.

7. Past and upcoming events

- Good turnout for Flights of Spring, new online scoring program was used for scoring and seems to work well. Andrei to contact software developer and ask to have the programme password protected as currently anyone with the web address can go in and change the results.

- Upcoming events, open house this weekend, Thursday Paddling event starting on the 16th and the outrigger events coming up on the 25th and 26th.

8. New Safety Signage

- Andrei forgot to email wording of new safety signage to Kyle, will do that ASAP!

9. Bumpers for Dock

- Kyle to price out new bumpers for dock.

10. Rescue Team Training Course

- 15 persons took the course

- Received positive feedback from participants as well as suggestions.

- Second Rescue Team Training Course tentatively scheduled for June 8 & 9 dependent on interest. There are currently 2 people signed up.

11. VHF Radio Course

- 2 VHF radio courses scheduled for May 18th and 19th. This should allow all of the members of the rescue team to become certified.

12. Clothing and equipment.

- Discussion regarding can we dictate what must be worn while crewing on JSCA craft and what this might be. Committee members to draw up a list and present for discussion at next meeting.

13. New Team Training Manual

- New Manual discussed, small suggested changes to be made (already done) new manual has been posted to JSCA website.

14. Video Camera

- Video camera case to be kept attached to rescue boat and camera to come in after use and be charged up for next day's use.

15. Volunteer Meals

- A special "volunteer" meal has been designed by the galley for volunteers during regatta's. A shared nacho plate for all volunteers to share will be offered on Tuesday / Thursday and Sunday events.

16. Volunteer Levels

Volunteer levels reviewed, 1 change, Kyle moved to Level III

17. Adjournment

Next Meeting June 5th @ 1630H