

**JERICHO SAILING CENTRE ASSOCIATION  
BOARD OF DIRECTORS MEETING  
JANUARY 29, 2019  
DRAFT MINUTES**

**PRESENT:** Chris Stairs, Chair; Tony Martin, Mike Stonefield, Brian Hunt, Benoit Sonrel, Lou Parsons, Gordon Newell, Steve Irwin, Nigel Ball, Maxime Laurent, Douw Steyn, Andrew Silversides, Jen Weterings, Ingrid Gutzmann (via phone), Mike Cotter, General Manager. **Regrets:** Claire Nicol  
**Guest:** John Coupar, Vancouver Park Board Commissioner, Jericho Liaison.

**1.) VANCOUVER BOARD of PARKS and Recreation**

Commissioner John Coupar introduced himself as the Jericho Sailing Centre's new liaison and gave an overview of the Vancouver Board of Parks and Recreation. John stated that he has been a strong supporter of the Jericho Pier Project.

**2.) APPROVAL OF PREVIOUS MINUTES**

**Motion:**

"To approve the November 13, 2018 Board Minutes."

**Carried**

**3.) PRESIDENT'S REPORT – Chris Stairs**

Chris reported on major initiatives in the works: online payments for membership renewals; website evolution and our long term planning initiative. Chris would like to develop a final draft of our strategic plan "Setting the Course for 2035" including the capital plan, to be presented to members at a forum in the spring. Once our members have approved, we'll be ready to approach the Vancouver Board of Parks and Recreation.

**4.) TREASURER'S REPORT – Mike Stonefield**

**Motion:**

"To approve a change of presentation to Note 7 of the audited financial statements to consolidate "Building renovation" and "Capital asset replacement" deferred contributions into "Facility and Equipment upgrades deferred contributions".

**Carried**

**Motion:**

"To approve the audited financial statements for September 30, 2018."

**Carried**

**Motion:**

"To approve the budget report for November and December."

**Carried**

- 5.) **PROGRAMMES COMMITTEE REPORT – Ingrid Gutzmann**  
 Ingrid reviewed the Annual Fleet Planning Meeting held in November. The Andy Hunt Celebrational Regatta, scheduled for the May long weekend, will be a fun event geared to participation. An organizing sub-committee will meet in the second half of March to finalize details. A memorial plaque made from a Laser bow was suggested. The meeting date and time will be announced in our newsletter.
- 6.) **SAFETY COMMITTEE REPORT – Benoit Sonrel**  
 The Jericho Rescue Team has been active with weekend drills. The annual training course is scheduled for April 27 & 28. Ongoing first aid training dates TBA.
- 7.) **OPERATIONS COMMITTEE REPORT – Lou Parsons**  
 The Jericho Sailing Centre is undergoing its annual winter maintenance. We have contracted a building inspection firm to assess our facility as required by our Park Board agreement.
- 8.) **GENERAL MANAGER’S REPORT – Mike Cotter**  
 Mike reported on the Vancouver Board of Parks and Recreation On Water Advisory Committee meeting held in mid-January. The Committee has completed it’s work; Park Board staff and consultants are writing the final report which is expected to go before the Park Board in 3-4 months.
- 9.) **OTHER BUSINESS**  
Disabled Sailing Association Lease Renewal  
 The board discussed the DSA lease renewal.  
**Motion:**  
 “To approve the Disabled Sailing Association lease renewal subject to increasing the liability insurance to \$5 million and the addition of a reporting requirement for any incident which results, or could result in a liability claim”  

**Carried**

Ecomarine Kayaking School Agreement Renewal  
**Motion:**  
 “To approve the Ecomarine Kayaking School lease renewal subject to increasing the liability insurance to \$5 million and the addition of a reporting requirement for any incident which results, or could result in a liability claim.”  

**Carried**

10.) **ADJOURNMENT**

*Next meeting Tuesday, March 12, 2019*